



Missouri Department of dnr.mo.gov

NATURAL RESOURCES

Michael L. Parson, Governor

Carol S. Comer, Director

MEMORANDUM

DATE: July 18, 2018

TO: Interested State, Local, Tribe and Regional EPA UST Program Staff

FROM: Heather Peters, Chair
National Work Group on Leak Detection Evaluations (NWGLDE)

SUBJECT: NWGLDE Candidate Search

The NWGLDE is looking for a state, local, tribe, or Regional EPA UST regulatory person to add to the Work Group. The ideal new member would have technical experience in the UST regulatory program, a strong statistical background, and some SPCC and/or AST regulatory experience. The ideal new member would also be familiar with a variety of types of leak detection systems and would have some familiarity with test protocols and third-party evaluations. We prefer staff members whose job duties include technical work. However, managers who are involved in the technical aspects of the UST program are also encouraged to apply.

The Work Group typically meets for two and a half days twice per year in March or April and September or October. Our next meeting will be held on September 13 and 14, 2018, immediately following the National Tanks Conference in Louisville, Kentucky. Travel costs for state, local, and tribe members are reimbursed by the New England Interstate Water Pollution Control Commission (NEIWPCC). EPA members must be reimbursed directly from the USEPA.

Work Group members will be expected to be able to contribute as much as 10 to 20 hours per month dealing with Work Group related leak detection issues as discussed in the third paragraph of the attached "Important Information for Applicants."

We believe the state, local, tribe, and Regional EPA UST programs with members on the Work Group benefit greatly from the time spent on the Work Group because they will be exposed to many cutting edge leak detection issues that they probably would not become aware of while performing their regular job.

If you know someone who may be interested in becoming a member of the NWGLDE, please pass this information on to them. Interested parties are encouraged to attend part or all of our next meeting, immediately following the National Tanks Conference. If you are interested in becoming a member, please contact Peter Rollo at peter.rollo@state.de.us or via telephone at (302) 395-2500, or you may send an e-mail to Peter Rollo (please copy Mike Juranty at michael.juranty@des.nh.gov), providing the information requested in the attached NWGLDE Application and a signed and dated "Important Information for Applicants." To be considered for this opportunity, this information must be received by no later than September 21, 2018.



Application

For Membership on the National Work Group on Leak Detection Evaluations (NWGLDE)

Name _____

Current Job Title _____

Work Address _____

Work Phone _____ Work E-mail _____

Years of experience with UST program _____

College experience [universities attended, major and minor, Degree(s)] _____

Use the space below the question to enter answers to the following - expand each section where necessary:

- 1. Brief description of current job responsibilities**

- 2. Amount of time spent/and brief descriptions of experience with any of the following:**
 - a. Reviewing third party evaluations of leak detection equipment**

 - b. Reviewing leak detection test method protocols**

 - c. Field inspection of leak detection equipment**

- 3. Brief description of any special expertise with any certain system(s) and/or method(s) of leak detection.**

- 4. Brief description of any expertise in the area of statistics, chemistry, environmental law, such as college courses, other courses or seminars, or job experience.**

- 5. Brief description of any other applicable experience or knowledge that would be beneficial to the NWGLDE, such as AST program knowledge, SPCC familiarity/experience, bulk product storage knowledge, storage tank installation and operation experience, etc.**

- 6. How much time do you estimate you will be able to devote per month to NWGLDE activities?**

- 7. List any other reasons why you should be selected as a NWGLDE member.**

******Important Information for Applicants******

The NWGLDE is an independent work group and is neither sponsored by nor a subsidiary of the U.S. Environmental Protection Agency (EPA). Funding to attend NWGLDE meetings is provided from an EPA grant to NEIWPC, and is subject to NEIWPC travel policies and guidelines. Neither NEIWPC nor EPA provides any other funds to support NWGLDE activities, including the NWGLDE website. Expenses not covered by NEIWPC are the responsibility of the member or covered by the member's employer.

The NWGLDE holds meetings two times per year and each meeting may require 3-5 days away from a member's regular employment due to travel. The ability to travel to NWGLDE meetings is mandatory and anyone who is unable able to travel to meetings, or is unable to devote time to attend meetings, is not encouraged to apply.

The NWGLDE does much of its work outside the two meetings each year. This consists of reviewing third party evaluations and draft protocols, drafting and reviewing correspondence, communicating with vendors, evaluators, and other interested parties, responding to questions from the public and regulatory agencies, researching issues, writing articles for LUSTLINE, solving problems with work submittals, doing occasional presentations at the National Conference, etc. It is essential that any prospective member have the time available to participate in these activities outside of meetings **as well as** the support and commitment of his or her upper management to devote time to NWGLDE work while on their regular job, or the member must be able to do NWGLDE work on his or her own time. Applicants who do not have the full support of their supervisor and/or upper management to participate in the NWGLDE are not encouraged to apply.

It is critical that NWGLDE members maintain objectivity and take precautions against any appearance of a conflict of interest both before becoming a member of the NWGLDE and while serving on the NWGLDE. NWGLDE members represent the NWGLDE as well as their employer. Prospective members must review Work Group Policy Memorandum #1, "Summary of Work Group Ground Rules" which is posted at www.nwglde.org and affirm the ground rules are understood and will be followed prior to applying.

Although it has not happened, there is always a possibility of legal action being taken against the NWGLDE or individual NWGLDE members. Prospective members are encouraged to make sure their employer would defend them against litigation resulting from work performed related to NWGLDE activities and it is recommended that state members have NWGLDE activities listed in their regular job description.

**I have read the Important Information for Applicants, and Work Group Policy Memorandum #1.
The information provided on this Application is true and accurate to the best of my knowledge.**

Signed _____
(typed signature acceptable)

Date _____